

**APPLICATION FOR RENTING  
PEACHCITY EVENT FACILITY  
313 Dividend Dr. Suite 300  
Peachtree City, Ga 30269  
770-487-6546**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

Photo ID- GA DL# \_\_\_\_\_ Date of Birth.: \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

\_\_\_\_\_ Cell.Phone # \_\_\_\_\_

DATE & TIME OF REQUESTED USE \_\_\_\_\_

REASON FOR EVENT. \_\_\_\_\_

Please list two references:

1. NAME \_\_\_\_\_ PHONE \_\_\_\_\_

2. NAME \_\_\_\_\_ PHONE \_\_\_\_\_

REMARKS \_\_\_\_\_

The following fee and deposits are to be attached to this application;  
Please make Checks payable to **International Property Solutions, LLC (IPS)**

RENTAL FEE	\$200.00
CLEANUP /DAMAGE DEPOSIT	\$200.00
TOTAL FEE AND DEPOSIT	\$400.00

The Owner (IPS,LLC) shall not be responsible for any accident or loss due to any reason that may occur to any person or property, nor damage to any vehicle while on the property. The above Renter shall hold the Owner (IPS,LLC) harmless and idemnify against any legal proceedings arising from any accident or incident during the use of the facility. The above Renter has read the attached rules and regulations and agrees to abide by them. This application is not a permission to use the facility until it is countersigned by the Facility Manager. If a check is returned or there is any balance due, I authorize Costas Soulakos to charge it to my credit card.

Cred card# \_\_\_\_\_ Exp date \_\_\_\_\_ Security # \_\_\_\_\_

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_  
Costas Soulakos, Facility Manager cell 770-757-3859

# PEACHCITY EVENT FACILITY

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Peachtree City, Ga 30269

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## RULES AND REGULATIONS

### 1. FEES for up to 100 people

Friday /Saturday parties 5PM – 1:00 AM	\$600.00
Saturday /Sunday morning meetings (3hours)	\$300.00
Weekly morning meetings (2 hours)	\$100.00
Weekly evening meetings/morning meetings (4hours)	\$200.00

Special Event \_\_\_\_\_

If your event does not fit the above categories, you have repeat events, or have other special requirements, please call and we will be happy to work with you.

### 2. DEPOSITS:

- \* Cleanup/Damage : \$200.00 or as determined by the Facility Manager.
- \* Cleanup/Damage deposit will be returned within 10 days after the event less any charges of cleanup or damage. Cleanup charges will be assessed after the event and renter will be notified in writing of any issues.
- \* Deposit will be paid with application to reserve the building and rental fee shall be paid in full three weeks before the event.. Application must be submitted to the facility Manager at least three weeks before planned event.

*Note: In case of cancelation of the event, within three weeks before the event the Deposit fee is not refunded. The rental fee is also not refunded within three weeks before the event unless another event can be scheduled.*

### 3. Cleaning Rules for the use of the facility:

1. Counters wiped, floor vacumed, swept, if needed.
2. All trash taken to the Dumpster, and food removed.
3. Vacuum/ Sweep the floors and wipe off all tables
4. Straighten tables and chairs and remove any added decorations..
5. Turn off Heat & A/C and all lights except night lights.
6. Check all doors and make sure all doors are locked when leaving.
7. Replot any damages so we can assess the cost of repair.
7. Need to leave the facility in the condition you found it!

**NOTE IF THE ABOVE IS NOT DONE AFTER THE EVENT AS AGREED, IT WILL BE DONE BY THE OWNER. ALL CHARGES WILL BE SUBTRACTED FROM YOUR DEPOSIT.**

**I have received a copy of the Application & Rules and Regulations. I understand and agree to the terms.**

Name and Signature of the Renter or Agent \_\_\_\_\_

The Facility Manager will be the sole and final judge pertaining to the use of the Event facility and determining the cleanup charges or the damage deposit etc.

The Facility Manager is: Costas Soulakos  
313 Dividend Dr. Suite 200, Peachtree City, GA 30269